



B O T S W A N A  
A C C O U N T A N C Y  
C O L L E G E  
*The Botswana Business School*

## REGISTRATION FORM

Course :  Accomodation status:

### A. ENROLMENT DETAILS

Modules :

Mode of study (Full/Part Time)

Email(e.g acc13-234@mybac.ac.bw)

Expected Completion Date

Level of Entry at BAC

Year of First Enrolment

Level of Study

Sponsor

TR Number (DTEF SPONSORED)

### B. INFORMATION PRIOR TO BAC

Institution/School Attended

Grade /points

Course/Qualification

Date of Completion

### C. STUDENT DETAILS

First Name

Surname

Date of Birth

Gender

Citizenship

Contact number

ID/Passport No

Students Postal Address

Next of kin's name

Relationship

Next of Kin's Phone Number

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#### D. DECLARATION BY STUDENT

This is to certify that all the information submitted herein is true and I the undersigned have received my Botswana Accountancy College Identification Card and will abide by all the rules relating to its use as detailed below.

##### *Rules*

- 1. The ID card is a valuable student card which should be produced upon request by authorities for the duration of the student's studies.*
- 2. The card can be used for a variety of services and programs on campus.*
- 3. Privileges and / or access to the College services may be denied if you are unable to present a valid, current ID card.*
- 4. Lost cards should be reported immediately to The Registrar's Office.*
- 5. Cards lost or damaged will attract a replacement cost of P100.00.*
- 6. All lost and found cards should be taken to the Registrar's Office.*
- 7. The person identified on the card as owner is fully responsible for all transactions made with the card .*
- 8. The card is the property of BAC and must be surrendered on request by College security or Authority.*
- 9. The College assumes no liability arising out of or in respect to third party services facilitated through the use of this card.*

#### E. CARD RECEIVED BY - STUDENT

Student ID Card Number

Student Omang Number/Passport

First Name

Surname

Signature

Date

#### F. FOR OFFICIAL USE ONLY

*Data Captured by (Full Name)*

*Signature*

*Date*

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