



**MINISTRY OF TERTIARY EDUCATION, RESEARCH, SCIENCE AND TECHNOLOGY**  
**DEPARTMENT OF TERTIARY EDUCATION FINANCING**

# PUBLIC NOTICE

## 2019 / 2020 RE-SPONSORSHIP CYCLE

1. The Department of Tertiary Education & Financing (DTEF) invites qualifying students to apply for Re-Sponsorship for the 2019/2020 academic year. The following five (5) Groups of students will be considered for Re-Sponsorship.

NO.	2019/2020 TARGET GROUPS	TERMS & CONDITIONS TO BE SATISFIED BY APPLICANT
1	<b>GROUP 1:</b> Students who could have completed their programmes in May/ June 2018 or December 2018	<ul style="list-style-type: none"><li>i. Students NOT currently under sponsorship</li><li>ii. All outstanding modules/subjects should be completed within one academic year at the most.</li><li>iii. The students must not have previously benefitted from re-sponsorship</li></ul>
2	<b>GROUP 2:</b> Orphaned & Vulnerable Children (OVC)/Rural area communities (RAC) & Special Education (SEN) Learners	<ul style="list-style-type: none"><li>i. These are students who are covered by the Government affirmative action policy.</li><li>ii. Their applications have to be submitted to the Social &amp; Community Development offices in their area of stay (for OVC/RAC) and to the office of Department of Special Support Services (DSSS) (for SEN).</li></ul>
3	<b>GROUP 3:</b> <b>PROCEEDING STUDENTS</b> Those students who were terminated due to poor academic performance but have sponsored	<ul style="list-style-type: none"><li>i. The students should have passed <b>ALL</b> previously failed modules.</li><li>ii. Where the student changed courses, he/she must have sponsored themselves for the</li></ul>

	<p>themselves to pass all the failed modules/ subjects or have passed relevant year after change of course</p>	<p>same number of years as he/she was sponsored by Government.</p> <p>iii. The student should submit a complete academic transcript.</p> <p>iv. The student will be expected to submit previous academic results once they are available.</p> <p>v. A financial statement, which states that the students does not have any outstanding debts with the institution or a letter from institution stating that the student has no outstanding fees.</p> <p>vi. The student must not have previously benefitted from re-sponsorship.</p> <p><b>Note:</b>  <b>Students who changed courses to a non-tuition paying institution (eg College of Education/Institute of Health Sciences/BCET) must have sponsored themselves for one (1) academic year</b></p>
4	<p><b>GROUP 4:</b>  Those students who dropped out at 1<sup>st</sup> year OR 2<sup>nd</sup> year of either Diploma or Degree programme</p>	<p>i. Should have been out of sponsorship <b>between 2014 and 2016</b> and be able to complete within the 35 years' youth age bracket.</p>
5	<p><b>GROUP 5:</b>  Those students who were sponsored for 2018/19 re-sponsorship but could not utilize their sponsorship</p>	<p>i. Should have evidence of deferment letter and confirmation from the institution that they never registered</p>

## 2. APPLICATION REQUIREMENTS:

The following will be required for application for Re-Sponsorship:

- I. Fully completed Re-Sponsorship application form
- II. A detailed Application letter stating the:
  - TR No.
  - Date of previous sponsorship;

- Your previous / first Institution of study
  - Your previous / first program of study;
  - Date of sponsorship termination or withdrawal
  - Reasons for termination or withdrawal
- III. Certified copy of valid National identity card (Omang)
- IV. Most recent comprehensive official academic record or transcript (i.e. from first year to date)
- V. Admission / Re-admission letter from the institution, stating the following:
- Program of study
  - Duration of study
  - Student's level of study
  - Commencement and expected completion date of the program
  - Indicating any changes in the curriculum (i.e. subjects replacements)
- VI. The Supporting letter from your Faculty confirming the modules that one will be undertaking or retaking during the Re-Sponsorship year and the expected completion of study

### 3. COLLECTION OF APPLICATION FORMS:

Applications are obtained from Department of Tertiary Education Financing (DTEF) – Cherry Hall from 0730am to 1630 during working hours. Completed forms should be submitted at the same place.

#### **Mailed applications should be addressed to:**

The Director  
 Department of tertiary Education Financing  
 Private Bag 0079  
 Gaborone

- NB: Mailed applications should reach DTEF Before the deadline.
- Applicants are advised to obtain acknowledgement receipt as proof of submission of application.
- Ensure that you supply all requested supporting documents
- Applicants with missing supporting documents at the time of submission are expected to submit them as soon as they avail to avoid delays in processing of the applications

### 4. FURTHER INSTRUCTIONS:

- All copies of academic results have to be certified by the issuing Institution
- The Department reserves the right to request for additional information in order to facilitate sponsorship processing.
- Applicants are reminded that re-admission at Institutions is **NOT** a guarantee for re-sponsorship
- Please note that for all categories of request the applicant must not have previously benefitted for Re-sponsorship.
- Applicants who have benefitted for re-instatement / retake and repeat sponsorship shall **NOT** be considered for re-sponsorship

- Students who were studying abroad, but could not complete their studies will only be considered for **LOCAL PLACEMENT**
- Department reserves the right **NOT TO PROCESS ANY APPLICATION** with missing supporting documents.

**5. CLOSING DATE OF SUBMISSIONS OF APPLICATIONS IS: 28 FEBRUARY, 2019 at 1630 Hours at DTEF offices.**

*For more details, call;  
Publicity Office at telephone no: 3719319/3719320/3719321/3719322  
Or  
Switchboard at; 3164023*



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